

REACHING HOME: CANADA'S HOMELESSNESS STRATEGY

FUNDING APPLICATION FORM

Indigenous Homelessness (IH) Base Funding & Summer to Spring 2021-2022 Additional COVID-19 Funding

Funded by the Government of Canada's Reaching Home: Canada's Homelessness Strategy.



Lii Michif Otipemisiwak Family and Community Services (LMO) on behalf of the Indigenous Community Advisory Board must receive the application for funding before the closing date:

Wednesday June 9, 2021 at 12:00 pm (noon) PST

**Proposals submitted after the deadline will not be considered.
Please send electronic submissions to marea.mckinnon@gov.bc.ca**

All parts of the application must be complete.

Please review the Application Checklist at the end of this document
before submitting your application.

The Indigenous Community Entity (LMO) reserves the right to reject some or all proposals, and is under no obligation to approve any application through this Call for Proposals.

The Designated Community funding stream is also accepting applications

To apply for the Designated Community Summer to Spring 2021-2022 COVID Funding Click on this link and go to the Reaching Home section: [Grants & Funding | City of Kamloops](#)

For inquiries, please contact:

Marea McKinnon, Indigenous Community Entity Liaison

Tel: (236) 597-8145

Email: marea.mckinnon@gov.bc.ca

Please note: This Reaching Home IH COVID funding amount has been allocated to the Kamloops Reaching Home Agreement, but has not yet been approved. Upon receiving Royal Assent, this funding will be transferred to the Kamloops Reaching Home Agreement and then can be distributed out to community. Submitting an application for this funding now ensures that when it does arrive, we are ready to assign it as quickly as possible.

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SUBMISSION DEADLINE:

Wednesday June 9, 2021 at 12:00 pm (noon) PST

Proposals submitted after the **June 9, 2021, 12:00 pm (noon) PST** deadline will not be considered.

Please send electronic submissions to Marea McKinnon:

marea.mckinnon@gov.bc.ca

INTRODUCTION

What is Reaching Home?

[Reaching Home \(RH\)](#) is a federal initiative, under the COVID-19 Economic Response Plan, that refers to base funding and additional, incremental investments provided to community-based programs aimed at preventing and reducing homelessness. There are two funding streams of RH: Designated Communities (DC) and [Indigenous Homelessness \(IH\)](#).

Lii Michif Otipemisiwak Family and Community Services (LMO) is the federal Indigenous Community Entity (CE) and is responsible for administering and managing all RH IH funding. The CE is responsible for, and is required to, conduct a due diligence review on all applications.

What is Reaching Home COVID-19 Funding?

In response to the COVID-19 pandemic, the Government of Canada provided additional funding through the RH streams in Spring 2020, and Fall/Winter 2020-2021 to help address the immediate impacts of the pandemic on the homelessness sector.

The Government of Canada has recently announced that a third additional amount of funding is being distributed through the RH streams in Summer to Spring 2021-2022. This third additional amount of funding is being provided to extend – and expand upon - current RH base and COVID-19 funded programs. This funding is also to support the creation of new eligible projects that further support the needs of the community.

What is this Call for Proposal for?

This is a simplified Call for Proposals, so as to be able to allocate the RH IH base funding and this additional amount of RH IH Summer to Spring 2021-2022 COVID funding. **Applications must be submitted for each of the IH Base funding and additional COVID funding if applying for both.**

Total Summer to Spring 2021-2022 COVID funding available: **\$367,440.55**

Total RH IH Base funding available: **\$562,076.80**

- Oct 1, 2021 - March 31, 2022: **\$104,984.80**
- April 1, 2022 - March 31, 2023: **\$228,546.00**
- April 1, 2023 - March 31, 2024: **\$228,546.00**

There is no restriction or maximum on the amount of funding an applicant may request. The quantity and quality of proposals received will determine the number of projects funded and the amount of funding each project receives.

Projects currently receiving RH funding are eligible to apply. All program activities must meet [Reaching Home](#) eligibility criteria. An organization may submit more than one application under this Call for Proposals. **Ensure you have selected which funding type on each application.**

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PROJECT PERIOD

All **Summer to Spring 2021-2022 COVID funding projects** funded under this Call for Proposals must be complete by: **March 31, 2022**.

All **RH IH Base funding projects** funded under this Call for Proposals must be no more than a maximum of 2.5 years and be complete by: **March 31, 2024**. Projects submitted that are over 1.5 years in length will be reviewed by the Community Advisory Board at that mark to ensure proper reporting requirements are being met, and eligible activities conducted as according to contract. After review process, the contract will either be extended past the 1.5 year mark, or terminated.

The CE reserves the right to reject some or all proposals. The CE is under no obligation to approve any application through this Call for Proposals.

REACHING HOME DIRECTIVES

Reaching Home has six (6) priority areas, or directives, to guide how this funding can be spent. The RH directives have been updated, in light of the COVID-19 context, to include some additional capacity and flexibility so as to better support communities as they address their housing and homelessness needs.

Please review the simplified list of RH directives below, and a link to the full explanation of the directives, eligible and ineligible activities and definitions can be found here:

<https://www.canada.ca/en/employment-social-development/programs/homelessness/directives.html#h2.3>

New flexibilities in the COVID-19 context

To enable timely and effective community responses to COVID-19 outbreak, the following flexibilities are in effect:

- **Geographic restrictions:** Given the transient nature of the homeless population, and to prevent transmission between nearby communities, Designated Communities (DC) and Indigenous Homelessness (IH) stream recipients may now fund sub-projects that are located outside of their traditional service boundaries. Investments under the Indigenous Homelessness stream are still intended to meet the specific needs of the off-reserve Indigenous population.

<u>Reaching Home Directives</u> (simplified list)
<p>Priority 1: Housing Services</p> <p>Housing services are those that lead to an individual or family transitioning into more stable housing that has been deemed appropriate and safe.</p> <p><u>COVID-19 context:</u> RH funding can be used to increase physical distance between people, particularly those residing in shelters, to reduce the risk of viral spread and support social distancing.</p>
<p>Priority 2: Prevention and Shelter Diversion</p> <p>Prevention includes activities aimed at preventing homelessness by supporting individuals and families at imminent risk of homelessness before a crisis occurs. Shelter diversion is a tool used to prevent the use of emergency shelters by providing individualized supports when families and individuals are seeking to enter the emergency shelter system.</p> <p><u>COVID-19 context:</u> Keeping people housed is a key way to limit the spread of COVID-19. Individuals being discharged from public institutions, where conditions may be crowded, may present an elevated risk of spreading COVID-19. Diverting individuals and families requesting shelter to other forms of accommodation is an important tool for communities to reduce overcrowding in shelters.</p>

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Priority 3: Health and Medical Services

COVID-19 context: RH has added this new **temporary** category of eligible activities and expenses.

Communities are still encouraged to continue connecting individuals to clinical, health and treatment services (includes mental health and addictions support) through case management, and deliver harm reduction services.

Eligible activities include:

- Providing general health and medical services, mental health (including counselling) and addictions support services that are already provided by the province.
- Direct hiring of health care professionals (ex: nurses, doctors) to provide services directly to clients.

Communities will be asked to specifically identify amounts spent on health and medical services.

Priority 4: Client Support Services

Basic Needs Services, Clinical and Treatment Services, Economic Integration Services, Social and Community Integration Services

Client support services include individualized services to help improve integration and connectedness to support structures, such as the provision of basic needs and treatment services. They may also include services to support the economic, social and cultural integration of individuals and families.

COVID-19 context: The requirement that delivery of basic needs services (ex: provision of emergency shelter beds, food, shelter) needs to be tied to demonstrated outreach or intervention to improve housing stability as part of the project activities is waived. To reduce potential for infection and transmission among people experiencing homelessness and those who work with them, communities can use RH funding to, for example:

- Increase frequency of cleaning with disinfectants
- Acquiring/providing shelter beds and physical barriers to be placed between beds
- Provide individuals moved off-site from a shelter with access to food and transportation
- Purchase personal hygiene products, PPE, cleaning equipment and cleaning supplies.

Priority 5: Capital Investments

Capital investments are intended to increase the capacity or improve the quality of facilities that address the needs of individuals and families who are homeless or at imminent risk of homelessness, including those that support culturally appropriate programming for Indigenous individuals and families.

COVID-19 context: To reduce overcrowding in shelters and limit the spread of COVID-19 transmission, communities may wish to use RH funds to, for example:

- Purchase or repurpose existing properties to create new temporary housing (ex: motel and hotel spaces, community spaces)
- Renovate existing facilities (ex: shelters, transitional housing, permanent supportive housing, non-residential facilities) to, for example, improve ventilation or increase distance between residents.

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Priority 6: Coordination of Resources and Data Collection

Coordination of resources refers to activities that: (1) enable communities to organize and deliver diverse services in a coordinated manner and/or (2) support the implementation of the Homeless Individuals and Families Information System (HIFIS) or the alignment of an existing Homeless Management Information System with federal coordinated access requirements.

COVID-19 context: RH funding recipients are encouraged to engage widely with other partners to support a coordinated response at the community level. In the context of RH funding, this could be used, for example:

- Develop partnerships with other sectors, as well as gather, share and disseminate information to key partners and stakeholders
- Inform the public, and solicit support or feedback on the community's response (ex: communication activities such as issuing press releases and solicit volunteers).

ELIGIBLE APPLICANTS

The following groups and projects are eligible to apply for RH funding:

- Individuals (e.g. independent contractors)
- Not-for-profit organizations
- For-profit organizations (provided that the nature and intent of the activity is non-commercial and not intended to generate profit)
- Municipalities
- Off-reserve Indigenous organizations
- Indigenous organizations providing activities off-reserve (on-reserve costs are not eligible expenses)
- Public health and educational institutions
- Provincial and territorial governments and their entities, including institutions, agencies and Crown Corporations

REVIEW PROCESS

The Indigenous Community Entity has an RH IH Community Advisory Board to review and approve applications for funding in accordance with the Community Advisory Board (CAB) Terms of Reference.

The Community Entity (CE) is responsible for and is required to conduct a due diligence review on all applications. The lowest dollar amount proposal will not necessarily be selected. The CE reserves the right to reject some or all proposals. The CE is under no obligation to approve any application through this Call for Proposals.

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EVALUATION CRITERIA

Your written proposal should clearly address each of the evaluation criteria below.
All applications are evaluated based on this criteria.

Target Clients and eligible activities

- Does the project target RH eligible clients? Describe how cultural/Indigenous needs will be met?
- Does the proposal clearly include eligible activities?

Capacity of the applicant to undertake the project

- Capacity to carry out the project activities in terms of experience, resources, abilities, and past project successes?
- Demonstrate financial/organizational stability to ensure the project will be successfully implemented and properly reported on as per RH criteria? See Appendix A.
- Demonstrate the capacity to respond to the unique challenges that Indigenous people face?

Partnerships & Other Funders

- Letters from the non-RH contributing partner(s) are required if the contribution is 20% or more of the total project budget. Letters of partnership commitment must clearly outline the type (cash or in-kind) of the contribution and the amount of the contribution. Partnerships involving sharing of organizational resources in the delivery of project activities must also include a clear description outlining the roles and responsibilities of each partner.

Measurable and achievable outcomes

- Project has measurable and achievable outputs (for example – number of clients served) and outcomes to meet the needs of eligible clients? See Appendix A.
- What will be the short term and longer term impacts on the community?
- Proposal include an explanation of how the applicant will measure performance of the project?
- Proposal includes time-based targets or milestones to ensure the project is on track?

Value for money

- Benefits and costs of the project are adequate and reasonable for the scope of the investment?
- Costs reasonable, eligible and directly related to proposed activities?

Project location

- Location of the project appropriate for the intended clientele?
- Is the project or service located close to complementary facilities, services and public transit?

Sustainability of the benefits of the project

- Will the benefits of the proposed project or activities be sustained when the HPS contribution to the project ends?
- If not sustainable, is there an explanation of what would happen at the end of the project to minimize impact to clients and the community?

Cultural Appropriateness

- Does the proposal outline how the applicant will respond the the unique challenges of Indigenous people?

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IF YOUR PROJECT IS APPROVED

Once your application is approved for RH funding, an agreement will be prepared for signature by the signing authorities of your organization and by Lii Michif Otipemisiwak Family and Community Services.

Funding and program expenditures are only eligible upon the date of contract signing by all parties and subject to the availability of Federal RH funding.

APPLICATION PACKAGE CHECKLIST

Your application package must include:

- Completed RH Funding Application Form
- Completed Budget Details Form (included in the RH Funding Application Form)
- Current financial statements prepared and signed by the appropriate person
- Letter(s) of Partnership (only if applicable to the specific project)
- Maximum of three pages of additional information to support your request for funding
- If applying for a Capital Project, you must attach three quotes for the project outlined.

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Reaching Home: Application Form **RH IH Base Funding** **Summer to Spring 2021-2022 COVID Funding**

The evaluation of your application depends on your attention to detail and the thoroughness of your application.

Applicant Information
Legal Name:
Complete Mailing Address:
Site Address if different from Mailing Address:
CRA Business number :
Web site:

Primary Contact (Name & Title):	Secondary Contact (Name & Title):
Telephone Number:	Telephone Number:
Fax Number:	Fax Number:
Email address:	Email address:

- Organization type**
- Indigenous Organization
 - Educational Institution
 - For-profit
 - Individual
 - Municipality
 - Not for profit
 - Private
 - Provincial Government
 - Public Health Institution
 - Other

Project Details	
Project Name:	
Project Start Date:	Project End Date <i>(not after March 31, 2022 COVID/March 31, 2024 RH IH):</i>
Location of Project Activities: <i>(if different from the Organization's mailing address):</i>	

Demographics served by this project		
Age: <input type="checkbox"/> General Population, OR <input type="checkbox"/> 0-11 <input type="checkbox"/> 25-30 <input type="checkbox"/> 12-14 <input type="checkbox"/> 31-64 <input type="checkbox"/> 15-17 <input type="checkbox"/> 65+ <input type="checkbox"/> 18-24	Gender: <input type="checkbox"/> General Population, OR <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Transgendered <input type="checkbox"/> Other: _____	Populations of Interest: <input type="checkbox"/> General Population, OR <input type="checkbox"/> Indigenous Peoples <input type="checkbox"/> Immigrants <input type="checkbox"/> War Veterans <input type="checkbox"/> Refugees <input type="checkbox"/> Chronically or Episodically Homeless
Client Characteristics: <input type="checkbox"/> General Population, OR <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <input type="checkbox"/> People with Addictions <input type="checkbox"/> People with Physical Disabilities <input type="checkbox"/> Pregnant Women <input type="checkbox"/> Single-Parent families <input type="checkbox"/> People with developmental Disabilities <input type="checkbox"/> Other: _____ </div> <div style="width: 45%;"> <input type="checkbox"/> People with Mental Health Issues <input type="checkbox"/> People who identify as LGBTQ2S+ <input type="checkbox"/> Victims of Domestic Violence <input type="checkbox"/> People with HIV/AIDS and/or Infectious Diseases </div> </div>		

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Project Description

If you require additional space in order to complete the following questions, please provide a maximum of 3 additional pages of information and reference the applicable question number(s).

1. Description of Project

2. Project Objectives

3. Key Outcomes and Deliverables of the Project, and how they will be measured

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4. Cultural Appropriateness

5. Community Impact

6. a. Community Support. Please list all of the proposed and confirmed partners involved, if any. Identify if the partners are a source of funding, project development partner, community liaison, etc.

Funder	Type	Role in Project

b. Other Funding. What other sources of funding will this project receive, if any? Please list the funders and their contribution amounts, and note whether in-kind or cash.

Funder	Contribution Amount	Cash or In-Kind	Comments

7. Sustainability

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8. Duplication of Services

9. Official Language Minority Community

10. Organization Description

11. Additional Comments or Information. Please reference the question you are providing additional information to, if applicable.

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Reaching Home (RH) Proposed Budget

All Summer to Spring 2021-2022 COVID Funding Projects must be complete by **March 31, 2022**

All RH IH Base Funding Projects must be complete by **March 31, 2024**

Please complete the below proposed budget until the appropriate completion date.

Expenditure Categories	Lii Michif Otipemisiwak Family and Community Services	Other Sources		Total
		Cash	In-Kind	
1. Administrative Costs Ex: shared postage, telephones, IT maintenance and head office support, mileage				
2. Direct Costs				
a. Wages Ex: staff wages and Mandatory Employee Related Costs (MERCs)				
b. Training and Professional Development Ex: staff training/PD				
c. Honoraria				
d. Printing and Communications				
e. Professional Fees Ex: consultants, audit, technical expertise, facilitation, legal etc.				
f. Participant Costs				
g. Capital Ex: Vehicles, tools, equipment, machinery, computers, furniture.				
h. Materials and Supplies				
3. Other Costs				
Total				

Additional Description of costs: Please use the space below to further describe the costs

Required Attachments. Please indicate by checking each box that the following information is included as additional attachments when you submit this application by email mareamckinnon@gov.bc.ca.

- Completed RH Funding Application Form.
- Completed Budget Details Form (as provided in the RH Application Form)
- Current financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, or other individual responsible for finances within the organization).
- Letter(s) of Partnership (if applicable to the project).

ACKNOWLEDGEMENT - must check before submission (mark with an 'X')

- Electronic submission of this application confirms the information included in this application is true and correct to the best of my knowledge.
- I declare that I am legally authorized to sign and submit this Application on behalf of the Organization named in the Applicant Information section.
- I have read and understand the reporting requirements outlined in **Appendix A**.
- I understand that if the information described above is false or misleading, I or the Organization may be required to repay some or all of the funding received.

Typing in your name, title, and date, and submitting the application electronically indicates agreement to the clauses checked in the Acknowledgement section, above.

Submitted by:

Signatory Name

Title

Date (yyyy-mm-dd)

**Completed application forms and all required attachments must be received
by: **Wednesday June 9, 2021 at 12:00 pm (noon) PST****

Submit your complete application to:

Marea McKinnon

Indigenous Homelessness Community

Entity Liaison

Email: marea.mckinnon@gov.bc.ca

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Home: Canada's Homelessness Strategy.

Canada 

Appendix A

Reaching Home - Reporting Requirements

The following RH Priorities have required, reportable outcomes and indicators. The CE will provide you with the details of these reports. The reporting requirements may be beyond the length of time the project receives RH funding.

Activity Area	Indicator	Data Collected
1. Housing Services	Housing Placement	<p>Reporting Requirements</p> <ul style="list-style-type: none"> • Number of people placed into housing • Number of instances of housing placements • Number of days it took to place an individual into housing <p>Data collected at 12 months following housing placement:</p> <ul style="list-style-type: none"> ○ Number of people who did not remain housed at 12 months <ul style="list-style-type: none"> - Reasons for not remaining housed ○ Number of people who successfully exited at or before 12 months ○ Number of people who are still housed at 12 months and still require supports ○ Number of people who were housed two or more times within 12 months <ul style="list-style-type: none"> - Reasons for being housed
	Emergency Housing Funding: Reasonable funding used to help an individual cover housing costs in the short term (e.g., pay rent). The funding is to be time-limited. It provides a bridge for individuals who received a housing placement and are waiting to access longer-term supports.	<p>Reporting Requirements</p> <ul style="list-style-type: none"> • Total number of people who benefited from an Emergency Housing Funding service during this fiscal reporting period. • Of the total number of people that received an Emergency Housing Funding intervention, how many instances of Emergency Housing Funding were provided?
	Housing Set-up Activities that cover costs associated with setting up a housing unit, including: insurance, damage deposit, maintenance (e.g., painting), moving, furniture, kitchen, basic groceries and supplies at move-in, etc.	<p>Reporting Requirements</p> <ul style="list-style-type: none"> • No Annual Results required
	COVID-19 Temporary Accommodations (2021/2022 Eligible Activity) Temporary accommodations can be used to increase the	<p>Activities can include, for example: Placing individuals into temporary accommodations such as motels, hotels, rooming houses, community buildings, schools, tents in sports arenas, RVs etc.; and, acquiring and/or providing spaces that are used to create</p>

	<p>physical distance between people, particularly those in shelters, to reduce the risk of viral spread and support social distancing as well as to enable self-isolation.</p> <p>Unlike transitional housing, temporary accommodations do not necessarily offer a supportive living environment for residents (e.g., offering experience, tools, knowledge and opportunities for social and skills development to become more independent).</p>	<p>temporary sleeping arrangements (i.e., must include one or more places to sleep such as a bed, cot, or mat).</p> <p>Note that activities pertaining to the placement of individuals and families into more stable housing (such as transitional housing, supportive housing, and permanent housing) should continue to be captured under Housing: Housing Placement.</p> <p>Annual Reporting Requirements</p> <ul style="list-style-type: none"> • Number of instances of placements into temporary accommodations as part of the response to COVID-19 • Number of new temporary accommodations available in the community (as a result of additional spaces for sleeping such as beds, cots, mats etc.) in response to COVID-19
<p>2. Prevention and Shelter Diversion</p>	<p>Prevention includes activities aimed at preventing homelessness by supporting individuals and families at imminent risk of homelessness before a crisis occurs.</p> <p>Shelter Diversion is a tool used to prevent the use of emergency shelters by providing individualized supports when families and individuals are seeking to enter the emergency shelter system.</p> <p>Shelter diversion focuses on people as they are seeking entry into shelters, while prevention focuses on people at risk of homelessness.</p> <p>However, many of the same initiatives may be employed with Shelter Diversion as with Prevention.</p> <p>Core and Secondary Prevention and Shelter Diversion Services</p> <p>Core Services: There is a 3-month follow-up requirement for Core Prevention and Shelter Diversion Services. These services include the following:</p>	<p>For Results Reporting purposes, the prevention and shelter diversion services have been categorized as Core and Secondary.</p> <p>Prevention: Includes supporting individuals and families who are currently housed but at-risk of losing their housing, and preventing individuals who are being discharged from public systems (e.g., health, corrections, and child welfare) from becoming homeless. Populations at imminent risk of homelessness are defined as individuals or families whose current housing situation will end in the near future (e.g., within 1 or 2 months) and for whom no subsequent residence has been established.</p> <p>Shelter Diversion: Shelter diversion programs help individuals and families seeking shelter to explore safe and appropriate alternate housing arrangements and, if necessary, connect them with services and financial assistance to help them find secure housing. Shelter diversion is different from other permanent housing-targeted interventions because of the point in time in which the intervention occurs.</p> <p>If a person receives Core Prevention and Shelter Diversion services twice within the same fiscal reporting period, we ask that you only follow up on the last intervention. If the same person receives a Core Prevention and Shelter Diversion Service in the next reporting period, they are counted as a new case.</p>

	<p>Rental assistance, Landlord/family mediation, Utility payments, Trusteeship and other Financial related services.</p> <p>Secondary Services: Excluding the Core Prevention and Shelter Diversion Services (Rent/Utility, Trusteeship, Mediation, other Financial), provide a qualitative summary of the other types of prevention and diversion services that were delivered during the fiscal reporting period. Follow-up is not required for Secondary services.</p>	<p>Annual Reporting Requirements</p> <ul style="list-style-type: none"> • Total number of people who benefited from a Core Service. • Of the total number of people that received a Core Service, how many instances of these services were provided? • Number of people (of those reached) that remained housed at 3 months • Number of people (of those reached) that did not remain housed at 3 months • Reasons for not remaining housed
3. Health and Medical Services	<p>COVID-19 Health and Medical Services (2021/2022 Eligible Activity)</p> <p>Reaching Home has added Health and Medical Services as a temporary category of eligible activities and expenses to enable communities to respond to the COVID-19 outbreak.</p> <p>Note that any activity that would have been eligible for Reaching Home funding prior to the updated directives under Client Support Services: Clinical and Treatment Services should continue to be captured under that activity category.</p>	<p>Activities can include, for example: The direct hiring of medical professionals (e.g., nurses, doctors) to provide services directly to clients.</p> <p>No Annual Results required</p>

4. Client Support Services	Economic Integration Services	
	This includes services to help individuals and families obtain income assistance, employment, education and/or job-training.	
Includes individualized services to help improve integration and connectedness	<p>Income Assistance Services directed towards individuals and families to help them access income benefits.</p>	<p>This includes provincial/territorial social assistance, child benefits, disability benefits, veterans allowance, old age security, or employment insurance.</p> <p>Annual Reporting Requirements</p> <ul style="list-style-type: none"> • How many individuals began receiving income assistance during the fiscal

<p>to support structures, such as the provision of basic needs and treatment services. This may also include services to support the economic, social and cultural integration of individuals and families.</p>		<p>reporting period?</p> <ul style="list-style-type: none"> • How many times did they begin receiving income assistance during the fiscal reporting period?
	<p>Employment Assistance Includes pre- and post-employment services that bridge individuals and families to the labour market and assist them to find and maintain employment and build self-sufficiency.</p>	<p>This includes:</p> <ul style="list-style-type: none"> • Job search assistance • Interview preparation • On-the-job mentoring programs • Resume writing assistance • Job coaching • Referral to wage subsidy programs • Referral to other employment programs <p>Annual Reporting Requirements</p> <ul style="list-style-type: none"> • How many people began new employment during the fiscal reporting period? • How many times did the same individuals start new employment during the fiscal period? <p>Results captured in the Annual Results <u>should only include</u> data for individuals who actually began employment.</p>
	<p>Education Assistance Supports essential skills development, connect individuals to education programs and support the successful participation in these programs.</p>	<p>Annual Reporting Requirements</p> <ul style="list-style-type: none"> • How many people began an education program during the fiscal reporting period? • How many times did they begin an education program during the fiscal period?
	<p>Job-Training Assistance Job-related training to an individual directly, or referral, of an individual to a provincial training program for the purposes of obtaining job-specific skills to increase employability.</p>	<p>Annual Reporting Requirements</p> <ul style="list-style-type: none"> • How many people began a job-training program during the fiscal reporting period? • How many times did they begin a job-training program during the fiscal reporting period?
<p>Social and Community Integration Services Includes a broad range of services essential to improving an individual's well-being and long- term self-sufficiency.</p>	<p>Social and community integration services includes volunteering; participation in recreational or cultural programs and services; and experiencing positive changes in social relationships (e.g., joining a peer support group).</p> <p>Examples of eligible activities include costs of participation in or provision of recreational/sports activities, Indigenous Elder consultation, gathering and preparation of traditional foods.</p> <p>Other examples of activities can include individuals who have reunited with a family</p>	

		<p>member and are rebuilding a positive relationship or have established new friendships at their skills training program.</p> <p>Annual Reporting Requirements:</p> <ul style="list-style-type: none"> • Indicate the total number of people who participated in Social and Community Integration Activities • Indicate the total number of instances of participation in a Social and Community integration service that was provided during this fiscal reporting period
	<p>Client Treatment Services Activities that seek to improve the physical, emotional and psychological health and well-being of individuals and families who are homeless or at imminent risk of homelessness.</p>	<p>This includes brokering and navigating access to clinical, health, and treatment services through case management; delivery of harm reduction activities; and professional fees for services provided in support of Indigenous individuals and families.</p> <p>No Annual Results required</p>
	<p>Basic Needs Services Supports outcomes that contribute to a reduction in homelessness. For example, short-term food and emergency shelter assistance.</p>	<p>This includes essential services related to the provision of emergency shelter beds, food and shelter, culturally relevant supports for Indigenous individuals, groceries, transportation, personal hygiene and supplies, access to traditional foods and medicine, personal identification, life/job skills development (for example budgeting, cooking, interview preparation, résumé writing) and referrals to other services.</p> <p>No Annual Results required</p>
<p>5. Capital Investments</p> <p>Intended to increase the capacity or improve the quality of facilities that address the needs of individuals and families who are homeless or at imminent risk of homelessness,</p>	<p>Emergency Shelters Refers to facilities providing temporary and short-term accommodations (for a period of up to 6 months) to individuals and families who are experiencing homelessness.</p>	<p>These facilities provide single, shared bedrooms or dormitory-type sleeping arrangements that can include seasonal beds or mats.</p> <p>No Annual Results required- <u>Unless new additional spaces (beds) are added</u></p>
	<p>Transitional Housing Refers to housing intended to offer a supportive living environment for its residents, including offering them the experience, tools, knowledge and opportunities for social and skills development to become more independent.</p>	<p>Is considered an intermediate step between emergency shelter and supportive housing, and has limits on how long an individual or family can stay. Stays are typically between three months and three years; however, it will be at the discretion of the community to establish parameters around time limits on transitional housing.</p> <p>No Annual Results required- <u>Unless new additional spaces (beds) are added.</u></p>

including those that support culturally appropriate programming for Indigenous individuals and families.		
	<p>Permanent Supportive Housing Refers to housing that combines rental or housing assistance with individualized and flexible support services for people with high needs related to physical or mental health, developmental disabilities or substance use.</p>	<p>Permanent supportive housing may be:</p> <ul style="list-style-type: none"> • Place-based: Congregate or independent permanent supportive housing units situated in one building or location • Scattered-site: The provision of permanent supportive housing services in the community, delivered through home visits or community-based agencies. <p>No Annual Results required- Unless new additional spaces (beds) are added</p>
	<p>Non-Residential Facility Provide services to meet basic needs and/or provide services to promote longer-term stability of individuals and families who are homeless or at-risk of homelessness.</p>	<p>Examples include food banks, soup kitchens, drop-in centers, multi-service centers, counselling centers and can include the purchase of a van/vehicle.</p> <p>No Annual Results required</p>
	<p>Increased Capacity – Number of additional spaces expected to be added to the facility as a result of additional beds The number of additional spaces is a direct result of additional beds added to the facility.</p>	<p>For example, if an emergency shelter added ten (10) single beds, then an average of ten (10) additional spaces would be available in this residential facility. If a family shelter adds three (3) Queen-sized beds then, it is expected that six (6) additional spaces would be available. You will be required to confirm this number in the final annual report.</p> <p>Annual Reporting Requirements</p> <ul style="list-style-type: none"> • If the number of spaces added by this project differs from the number identified in the Project Details, provide a brief rationale why the expected outcome has changed. <p>Results are only required in the final Annual Report</p>
	<p>Renovations, Additions, Repairs to Existing Facilities Renovations of existing emergency shelters, transitional housing, permanent supportive housing, or non-residential facilities.</p>	<p>For example, renovating an existing facility for upgrades and to meet building standards, removing asbestos, mold or rodents, or repurposing an existing property to create transitional housing or permanent supportive housing.</p> <ul style="list-style-type: none"> - Additions refers to expanding an existing facility. - Repairs refers to repairs of damages resulting from housing placements (includes repairs to private market housing). <p>No Annual Results required</p>
<p>Developing New Facilities Refers to costs associated with new construction of transitional</p>	<p>This includes eligible costs related to professional fees, such as consultants, audit, technical expertise, facilitation, legal, and construction</p>	

	<p>or permanent supportive housing, or non-residential facilities (e.g., community hubs to include furniture banks, drop-in-centers, resource centers, outreach worker spaces, counselling spaces, laundry facilities, food banks, etc.), including, if applicable, tearing down an existing facility to build a new one.</p>	<p>contractors, and capital costs of the purchase of land or building.</p> <p>No Annual Results required</p>
	<p>Operational Equipment and Supplies</p>	<p>Refers to the purchase of furniture, appliances, machinery (e.g., lawnmower, woodworking tools), electronic equipment and vehicles (e.g., to be used for outreach, transportation for furniture banks).</p> <p>No Annual Results required</p>
<p>6. Coordination of Resources and Data Collection</p>	<p>Refers to activities that enable communities to organize and deliver diverse services in a coordinated manner.</p>	<p>For additional information regarding Coordinated Access and Community Progress Reporting, refer to the Reaching Home Program Directives.</p> <p>No Annual Results Required</p>