

2024-2028 Reaching Home IH Funding Application Form
Reaching Home: Canada's Homelessness Strategy
2024 – 2028 Reaching Home Indigenous Homelessness
Funding Application Form

Lii Michif Otipemisiwak Family and Community Services
(LMO) on behalf of the Indigenous Homelessness
Community Advisory Board must receive the application for
funding before the closing date:

Friday, January 26, 2024, at 12:00pm (noon) PST

Proposals submitted after the deadline will not be considered.
Please send electronic submissions to reachinghome@lmofcs.ca.

All parts of the application must be complete.

Please review the Application Checklist at the end of this document
before submitting your application.

For Inquiries, Please Contact:

Lii Michif Otipemisiwak, Indigenous Homelessness Community Entity Liaison
Tel: (250) 554-9486
Email: reachinghome@lmofcs.ca

We would like to acknowledge that both the activities of the IH CE and subsequent sub-projects take place within the unceded Secwepemcúl'ecw, specifically within the geographic catchment of T'kemlúps te Secwépemc. We are grateful and honoured to do this important work on this land.

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Introduction

Reaching Home (RH) is a federal initiative that refers to base funding and additional, incremental investments provided to community-based programs aimed at preventing and reducing homelessness in Canada. There are two funding streams of Reaching Funding: Designated Communities (DC) and Indigenous Homelessness (IH).

Lii Michif Otipemisiwak Family and Community Services (LMO) is the federal Indigenous Community Entity (CE) in Kamloops and is responsible for administering and managing all RH IH funding.

Call for Proposals

This call for proposals is aimed to allocate available RH funding within the Indigenous Homelessness stream for the period of April 1, 2024, to March 31, 2028, for the following fiscal years:

- April 1, 2024 – March 31, 2025
- April 1, 2025 – March 31, 2026
- April 1, 2026 – March 31, 2027
- April 1, 2027 – March 31, 2028

There is no restriction or maximum on the amount of funding an applicant may request. The quantity and quality of proposals received will determine the number of projects funded and the amount of funding each project receives. Project budgets must be submitted based on fiscal year.

Projects currently receiving RH funding are eligible to apply. All program activities must meet RH eligibility criteria. An organization may submit more than one application under this Call for Proposals. Funding is subject to the availability of funds. Any additional funds that may become available may be provided to existing projects and/or projects that were not funded.

The IH CE and IH CAB are responsible for undertaking a due diligence review on all applications received. The IH CE and IH CAB are under no obligation to approve any application received through this call for proposals.

Eligibility

Eligible Applicants

- Individuals (e.g. independent contractors)
- Not-for-profit organizations
- For-profit organizations (provided that the nature and intent of the activity is non-commercial and not intended to generate profit)
- Municipalities
- Off-reserve Indigenous organizations
- Indigenous organizations providing activities off-reserve (on-reserve costs are not eligible expenses)
- Public health and educational institutions
- Provincial and territorial governments and their entities, including institutions, agencies, and Crown Corporations

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Reaching Home: Canada's Homelessness Strategy

What is Reaching Home?

Reaching Home: Canada's Homelessness Strategy is a community-based program aimed at preventing and reducing homelessness across Canada. This program provides funding to urban, Indigenous, rural and remote communities to help them address their local homelessness needs.

Reaching Home supports the goals of the National Housing Strategy, in particular, to support the most vulnerable Canadians in maintaining safe, stable and affordable housing and to reduce chronic homelessness nationally by 50% by fiscal year 2027 to 2028.

Addressing Indigenous Homelessness

Reaching Home dedicates increased funding to address Indigenous homelessness. Through the community-based approach, these funds provide communities with greater flexibility and support in determining their own initiatives, local priorities, and collaboration with Indigenous partners.

RH Definitions

- **Homelessness** is the situation of an individual or family who does not have a permanent address or residence; the living situation of an individual or family who does not have stable, permanent, appropriate housing, or the immediate prospect, means and ability of acquiring it.

It is often the result of what are known as systemic or societal barriers, including a lack of affordable and appropriate housing, the individual/household's financial, mental, cognitive, behavioural or physical challenges, and/or racism and discrimination.

- **Chronic homelessness** refers to individuals who are currently experiencing homelessness AND who meet at least 1 of the following criteria:
 - they have a total of at least 6 months (180 days) of homelessness over the past year
 - they have recurrent experiences of homelessness over the past 3 years, with a cumulative duration of at least 18 months (546 days)

- **Indigenous homelessness:** Recognizing the diversity of Indigenous Peoples in Canada, and that Indigenous Peoples may choose to refer to themselves in their own languages, the following definition of Indigenous homelessness is inclusive of First Nations, Métis, and Inuit, status and non-status persons, regardless of residency or membership status.

For the purposes of Reaching Home, and subject to revision based on ongoing engagement and consultation with Indigenous Peoples^{Footnote4}, Indigenous homelessness refers to "Indigenous Peoples who are in the state of having no home due to colonization, trauma and/or whose social, cultural, economic, and political conditions place them in poverty. Having no home includes: those who alternate between shelter and unsheltered, living on the street, couch surfing, using emergency shelters, living in unaffordable, inadequate, substandard and unsafe accommodations or living without the security of tenure; anyone regardless of age, released from facilities (such as hospitals, mental health and addiction treatment centers, prisons, transition houses), fleeing unsafe homes as a result of abuse in all its definitions, and any youth transitioning from all forms of care".

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Reaching Home Directives

Reaching Home Directives
<p>Priority 1: Housing Services</p> <p>Housing services are those that lead to an individual or family transitioning into more stable housing that has been deemed appropriate and safe. Housing can be transitional housing, permanent supportive housing, housing, and indigenous housing.</p> <p>Example of eligible activities: housing placement; emergency housing funding; housing set-up.</p>
<p>Priority 2: Prevention and Shelter Diversion</p> <p>Prevention includes activities aimed at preventing homelessness by supporting individuals and families at imminent risk of homelessness before a crisis occurs. Shelter diversion is a tool used to prevent the use of emergency shelters by providing individualized supports when families and individuals are seeking to enter the emergency shelter system.</p> <p>Example of eligible activities: discharge planning; help obtaining or retaining housing; landlord liaison; advice on financial management; activities to avert eviction including legal advice; emergency assistance; moving costs; short-term financial assistance.</p>
<p>Priority 3: Client Support Services</p> <p>Client support services include individualized services to help improve integration and connectedness to support structures, such as the provision of basic needs and treatment services. They may also include services to support the economic, social and cultural integration of individuals and families.</p> <p>Example of eligible activities: Basic needs services; clinical and treatment services; economic integration services, and social and community integration services.</p>
<p>Priority 4: Capital Investments</p> <p>Capital investments are intended to increase the capacity or improve the quality of facilities that address the needs of individuals and families who are homeless or at imminent risk of homelessness, including those that support culturally appropriate programming for Indigenous individuals and families.</p> <p>Example of eligible activities: renovations; repairs; new construction; developing new facilities; operational equipment, and supplies.</p>
<p>Priority 5: Coordination of Resources and Data Collection</p> <p>Coordination of resources refers to activities that: (1) enable communities to organize and deliver diverse services in a coordinated manner and/or (2) support the implementation of the Homeless Individuals and Families Information System (HIFIS) or the alignment of an existing Homeless Management Information System with federal coordinated access requirements.</p> <p>Example of eligible activities: Developing and implementing Coordinated Access; Point in Time Count; HIFIS implementation; projects that facilitate the coordination of housing and homelessness service; public engagement and soliciting feedback regarding housing and homelessness.</p>

For further information on RH directives, please visit: <https://www.infrastructure.gc.ca/homelessness-sans-abri/directives-eng.html#h2.2>

Application Review Process

The IH CAB will review and approve applications for funding in accordance with the Indigenous Homelessness Community Advisory Board's (IH CAB) Terms of Reference. Members with any real or perceived conflict of interest in the funding allocation process will be removed during the review of their respective applications.

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Evaluation Criteria

All applications received will be evaluated based on the following criteria:

Target Clients and Eligible activities

- Does the project target RH eligible clients? Describe how cultural/Indigenous needs will be met?
- Does the proposal clearly include eligible activities?

Capacity of Applicant to Undertake the Project

- Capacity to carry out the project activities in terms of experience, resources, abilities, and examples of past project successes.
- Demonstrate financial/organizational stability to ensure the project will be successfully implemented and properly reported on as per RH criteria? See Appendix A.
- Demonstrate the capacity to respond to the unique challenges that Indigenous people face.

Partnerships & Other Funders

- Letters from the non-RH contributing partner(s) are required if the contribution is 20% or more of the total project budget. Letters of partnership commitment must clearly outline the type (cash or in-kind) of the contribution and the amount of the contribution. Partnerships involving sharing of organizational resources in the delivery of project activities must also include a clear description outlining the roles and responsibilities of each partner.

Measurable and Achievable outcomes

- Project has measurable and achievable outputs (for example – number of clients served) and outcomes to meet the needs of eligible clients? See Appendix A.
- What will be the short term and longer-term impacts on the community?
- Proposal includes an explanation of how the applicant will measure performance of the project.
- Proposal includes time-based targets or milestones to ensure the project is on track.

Value for Money

- Benefits and costs of the project are adequate and reasonable for the scope of the investment.
- Costs are reasonable, eligible, and directly related to proposed activities.

Project Location

- Location of the project appropriate for the intended clientele?
- Is the project or service located close to complementary facilities, services, and public transit?

Project Sustainability

- Will the benefits of the proposed project or activities be sustained when the HPS contribution to the project ends.
- If not sustainable, is there an explanation of what would happen at the end of the project to minimize impact to clients and the community?

Cultural Appropriateness

- Does the proposal outline how the applicant will respond the unique challenges of Indigenous people?

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Approved Projects

Following the application review process, applicants will be notified of the outcome of their proposal.

Once your application is approved for RH IH funding, an agreement will be prepared for signature by the signing authorities of your organization and by Lii Michif Otipemisiwak Family and Community Services, RH IH CE.

Note: Funding and program expenditures are only eligible upon the date of contract signing by all parties and subject to the availability of Federal RH funding.

Application Checklist

Your application package must include:

- Completed RH IH Funding Application Form
- Completed Budget Details Form (included in the RH IH Funding Application Form)
- Current financial statements prepared and signed by the appropriate delegate.
- Letter(s) of Partnership (only if applicable to the specific project)
- Maximum of three pages of additional information to support your request for funding.
- If applying for a Capital Project, you must attach three quotes for the project outlined.

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IH Funding Application

The evaluation of your application depends on your attention to detail and the thoroughness of your application.

Applicant Information
Legal Name:
Complete Mailing Address:
Site Address if different from Mailing Address:
CRA Business Number:
Website:

Primary Contact (Name & Title):	Secondary Contact (Name & Title):	Organization Type (Choose all that apply) <input type="checkbox"/> Indigenous Organization <input type="checkbox"/> Educational Institution <input type="checkbox"/> For-profit <input type="checkbox"/> Individual <input type="checkbox"/> Municipality <input type="checkbox"/> Not for profit <input type="checkbox"/> Private <input type="checkbox"/> Provincial Government <input type="checkbox"/> Public Health Institution <input type="checkbox"/> Other
Telephone Number:	Telephone Number:	
Fax Number:	Fax Number:	
Email address:	Email address:	

Demographics served by this project		
Age: <input type="checkbox"/> General Population, OR <input type="checkbox"/> 0-11 <input type="checkbox"/> 25-30 <input type="checkbox"/> 12-14 <input type="checkbox"/> 31-64 <input type="checkbox"/> 15-17 <input type="checkbox"/> 65+ <input type="checkbox"/> 18-24	Gender: <input type="checkbox"/> General Population, OR <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Gender Diverse <input type="checkbox"/> Other: _____	Populations of Interest: <input type="checkbox"/> General Population, OR <input type="checkbox"/> Indigenous Peoples <input type="checkbox"/> Immigrants <input type="checkbox"/> War Veterans <input type="checkbox"/> Refugees
Client Characteristics: <input type="checkbox"/> General Population, OR <input type="checkbox"/> People with Addictions <input type="checkbox"/> People with Physical Disabilities <input type="checkbox"/> People with Developmental Disabilities <input type="checkbox"/> Pregnant Women <input type="checkbox"/> Single Parents <input type="checkbox"/> Families <input type="checkbox"/> People with Mental Health Issues <input type="checkbox"/> LGBTQ2S+ Community <input type="checkbox"/> Victims of Gender Based Violence <input type="checkbox"/> People with HIV/AIDS and/or Infectious Diseases <input type="checkbox"/> Other (Please Specify): _____		



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Reaching Home Directives

Which RH Directives and sub-categories will your project support? (Choose all that apply)

- Housing Services**
 - Housing Placement
 - Emergency Housing Funding
 - Housing Set-Up
- Prevention & Shelter Diversion**
- Client Support Services**
 - Basic Needs Services
 - Clinical and Treatment Services
 - Economic Integration Services
 - Social and Community Integration Services
- Capital Investments**
- Coordination of Resources and Data Collection**

For further information on Reaching Home Directives and eligible expenses, please visit:

<https://www.infrastructure.gc.ca/homelessness-sans-abri/directives-eng.html>

Project Description

If you require additional space to complete the following questions, please provide a maximum of 3 additional pages of information and reference the applicable question number(s).

1. **Description of Project** (Provide a brief overview of the project and key activities)

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2. Project Objectives (Describe how your project will meet the RH Directives chosen above)

3. Key Outcomes and Deliverables of Project (Please include how they will be measured)

4. Cultural Appropriateness (Please describe how your project will be delivered in a culturally safe way for Indigenous peoples)

5. Project Partners (List all proposed or confirmed partners, if any. Identify if they are funders, development partners, etc.)

Partner	Type	Role in Project	Contribution Amount (Cash/In-Kind)	Additional Comments



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6. **Project Sustainability** (Will the project/activities be sustainable and able to continue after RH Funding ends? If not, how will you ensure minimal disruption to clients when project ends?)

7. **Applicant Capacity** (Please describe your experience and expertise that will support you to be successful in this project. Please include previous experience with RH funding if applicable.)

8. **Additional Comments/Information** (Please reference the question additional information applies to, if applicable)

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Reaching Home Proposed Budget

All RH IH Projects must be complete by **March 31, 2028**.

Please complete the below proposed budget until the applicable end date.

Expenditure Categories	RH IH Funding Proposed Budget 2024-2025	RH IH Funding Proposed Budget 2025-2026	RH IH Funding Proposed Budget 2026-2027	RH IH Funding Proposed Budget 2027-2028	RH IH Funding Total Proposed Budget 2024-2028
1. Administrative Costs i.e. Head office support, etc.					
2. Direct Costs					
a. Wages i.e. staff wages and Mandatory Employee Related Costs (MERCs)					
b. Training and Professional Development i.e.: staff training/PD					
c. Honoraria					
d. Printing and Communications					
e. Professional Fees i.e.: consultants, audit, technical expertise, facilitation, legal etc.					
f. Participant Costs					
g. Capital i.e.: Vehicles, tools, equipment, machinery, computers, furniture.					
h. Materials and Supplies					
3. Other Costs					
Total					

Additional Description of Costs (Please use the space below to further describe costs, if applicable)



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Required Attachments

Please indicate by checking each box that the following information is included as additional attachments when you submit this application via email to reachinghome@lmofcs.ca.

- Completed RH IH Funding Application Form
- Completed Reaching Home Proposed Budget Form (as provided in the RH IH Funding Application)
- Current audited financial statements prepared and signed by appropriate delegate.
- Letter(s) of Partnership (if applicable to project)

Acknowledgement

Applicant must check the following before submission:

- Electronic submission of this application confirms the information included in this application is true and correct to the best of my knowledge.
- I declare that I am legally authorized to sign and submit this Application on behalf of the Organization named in the Applicant Information section.
- I have read and understand the reporting requirements outlined in **Appendix A**.
- I understand that if the information described above is false or misleading, I or the Organization may be required to repay some or all of the funding received.

Typing in your name, title, and date, and submitting the application electronically indicates agreement to the clauses checked in the Acknowledgement section, above.

Submitted By:

Signatory Name

Title

Date (yyyy-mm-dd)

Completed application forms must be received by no later than:

Friday, January 26, 2024, at 12:00pm (noon) PST

Submit your application via email to:

reachinghome@lmofcs.ca

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Appendix A: Reaching Home Sub-Project Priority Reporting Requirements

Priority	Sub-Priority	Reporting Requirements
Priority 1: Housing Services	Housing Placement	<ul style="list-style-type: none"> • Number of people placed into housing • Number of instances of housing placement • Number of days it took to place an individual into housing Data collected at 12 months following housing placement: <ul style="list-style-type: none"> • Number of people who did not remain housed at 12 months <ul style="list-style-type: none"> ○ Reasons for not remaining housed • Number of people who successfully exited at or before 12 months • Number of people who are still housed at 12 months and still require supports • Number of people who were housed two (2) or more times within 12 months <ul style="list-style-type: none"> ○ Reasons for being rehoused
	Emergency Housing Funding	<ul style="list-style-type: none"> • Number of people who benefited from an Emergency Housing Funding service • Number of instances of Emergency Housing Funding service
	Housing Set-Up	<ul style="list-style-type: none"> • No reporting requirements.
Priority 2: Prevention and Shelter Diversion	Core Services	<ul style="list-style-type: none"> • Number of people who benefited from a Core Service • Number of instances of Core Services Data collected at 3 months following a Core Service: <ul style="list-style-type: none"> • Number of people (of those reached) that remained housed at 3 months • Number of people (of those reached) that did not remain housed at 3 months <ul style="list-style-type: none"> ○ Reasons for not remaining housed
	Secondary Services	<ul style="list-style-type: none"> • Qualitative Summary
Priority 3: Client Support Services	Basic Needs Services	<ul style="list-style-type: none"> • No reporting requirements.
	Clinical and Treatment Services	<ul style="list-style-type: none"> • No reporting requirements.
	Economic Integration Services	<ul style="list-style-type: none"> • Number of people who began receiving income assistance • Number of instances of income assistance services provided • Number of people who began new employment • Number of instances of employment assistance services provided • Number of people who began an education program • Number of instances of changes in education provided • Number of people who began a job-training program • Number of instances of job-training services provided
	Social and Community Integration Services	<ul style="list-style-type: none"> • Number of people who participated in Social and community integration activities. • Number of instances of Social and Community Integration Services
Priority 4: Capital Investments	Increased Capacity	<ul style="list-style-type: none"> • Number of new spaces available in community (as a result of additional beds)
Priority 5: Coordination of Resources and Data Collection		<ul style="list-style-type: none"> • No reporting requirements